

## PACIFIC CLEANING PTY LTD

P. O. Box 126 Maroubra NSW 2035

P | 1300 702 012 F | +61 (0)2 8079 6113

E | [info@pacificcleaning.com.au](mailto:info@pacificcleaning.com.au)

ABN 12 155 825 648



## OH&S POLICY

Pacific Cleaning want to ensure its employees, sub contractors and the public are provided with a safe environment in which to operate. The wellbeing of all parties affected by Pacific Cleaning is a priority in how we operate our business. Pacific Cleaning's OH&S policy is based on a belief that the wellbeing of people employed at work or people affected by our work is a priority and must be considered during all work performed on our behalf.

People are our most important asset and their health and safety is our greatest responsibility. The public shall be given equal priority to that of our employees.

PACIFIC CLEANING will:

- ✓ Comply with Work Health and Safety (WH&S) Legislation and Regulations
- ✓ Comply with Workers Compensation and Injury Management Legislation
- ✓ Comply with Anti Discrimination Legislation
- ✓ Consider safety as a prime factor when designing and implementing all work systems
- ✓ Take all reasonable steps to provide a safe workplace and safe methods of work
- ✓ Ensure all documentation is kept up to date
- ✓ Ensure all personnel are appropriately inducted and trained for the tasks which they perform
- ✓ Proactively manage day to day OH&S issues
- ✓ Establish measurable targets to ensure continual improvement aimed at eliminating work related injury and illness and sustaining an accident free workplace
- ✓ Liaise with industry specialists to ensure best practices are implemented
- ✓ Involve our employees in the decision making processes through regular communication, consultation and training
- ✓ Ensure health and safety is an integral part of every managerial and supervisory position
- ✓ Identify and control all potential hazards in the workplace through hazard identification and

risk analysis

[www.pacificcleaning.com.au](http://www.pacificcleaning.com.au) page 1

Ref: OH&S Policy Developed April 2013 Revision due April 2014



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- ✓ Provide effective injury management and rehabilitation of all employees
- Staff and contractors of Pacific Cleaning will:
- ✓ Adhere to all policies to ensure their ongoing good health and well being
  - ✓ Work responsibly and safely to protect themselves and others.
  - ✓ Follow reasonable instructions and use equipment appropriately to protect their health and safety at work
  - ✓ Identify and report any workplace incidents and hazards to the appropriate person i.e. Head Cleaner / Area Manager / General Manager / OHSE & Quality Manager
  - ✓ Actively participate in the consultation process so that all procedures and documents accurately reflect onsite experiences
  - ✓ Agree to work free from alcohol or drugs (including prescription drugs where performance is effected)
  - ✓ Agree to work with appropriate machine guards, safety devices and PPE in place. i.e. Staff are NOT to remove such safety devices
  - ✓ Advise Pacific Cleaning management of any change in their health status (whether work related or unrelated to work) where their capacity to complete their tasks is diminished in order for reasonable modifications / or alternate work arrangements to be made
  - ✓ Cease work if they believe it cannot be done safely

Shane Jacobs  
Managing Director  
April 2013

